

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PROGRAMME

FROM 1 APRIL 2005



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Mrs Daphne Spink MBE

Portfolio Holders

Community Development

Councillor Mrs Deborah Roberts

Conservation, Sustainability and Community Planning

Councillor Mrs Jane Healey

Environmental Health

Councillor Sebastian Kindersley

Housing

Councillor Mrs Elizabeth Heazell

Information and Customer Services

Councillor John Batchelor

Planning and Economic Development

Councillor Dr David Bard

Resources and Staffing

Councillor Richard Summerfield (Deputy Leader of the Council)

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Key Decisions expected to made during the four months from 1 April 2005

| Issue/Key Decision | Decision Maker | Timetable | Consultations | How to Make Representations | Documents submitted to the Decision Maker |
|--|--|------------------------|---|---|---|
| <p>LDF - Cambridge Southern Fringe (Draft AAP)</p> <p>LDF = Local Development Framework AAP = Area Action Plan DPD = Development Plan Document</p> | <p>Council - Local Development Framework (LDF) Special Meeting</p> | <p>8th April 2005</p> | <p>Newsletter to every household, public exhibitions, Preferred Options document published, representations received during 6-week period from 1st October to 12th November 2004.</p> | <p>Contact Keith Miles, Planning Policy Manager, 01954 713181 for further information. The 6-week period for making representations closed on 12th November 2004.</p> | <p>Report and Draft Core Strategy and Rural Centres DPD</p> |
| <p>Direct Labour Organisation Costs</p> | <p>Cabinet</p> | <p>14th April 2005</p> | | <p>Contact Steve Hampson, Housing and Environmental Services Director, 01954 713021</p> | <p>Review of Direct Labour Organisation Costs (Confidential Report)</p> |
| <p>Swavesey Dual Use Sports Facility Grant</p> <p>The project is being developed in partnership with Cambridgeshire County Council, Swavesey Village College and the Football Foundation.</p> | <p>Cabinet</p> | <p>14th April 2005</p> | <p>The Community Development Portfolio Holder and Local Members from Swavesey and the surrounding villages.</p> | <p>Contact Jane Thompson, Cultural Services Manager, 01954 713348</p> | <p>Report, Business Plan and Sports Development Plan</p> |

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|--------------------------|--------------------|--|---|--|---|
| Windmill Estate | Cabinet Council | 14th April 2005 28th April 2005 | <ul style="list-style-type: none"> • Consultations with residents and other stakeholders carried out 2003/4. • Local Members, Councillors Mrs SJO Doggett and NJ Scarr • Housing Portfolio Holder, Councillor Mrs EM Hezell • Leader of the Council, Councillor Mrs DSK Spink | Contact Mike Sugden, Development Manager, 01954 713356 | Report from Development Services |
| Food Safety Service Plan | Cabinet Council | 14th April 2005 or 12th May 2005 28th April 2005 or 26th May 2005 | | Contact Geoff Keerie, Principal Environmental Health Office, 01954 713133 | Service Plan |
| Health and Safety Plan | Cabinet Council | 14th April 2005 or 12th May 2005 28th April 2005 or 26th May 2005 | | Contact Geoff Keerie, Principal Environmental Health Officer, 01954 713133 | Safety Plan |

| Issue/Key Decision | Decision Maker | Timetable | Consultations | How to Make Representations | Documents submitted to the Decision Maker |
|--|---|------------------------|---|---|---|
| <p>LDF - Cambridge East (Decision on the detail of the policies and proposals for the DPD)</p> <p>LDF = Local Development Framework AAP = Area Action Plan DPD = Development Plan Document</p> | <p>Council - Local Development Framework (LDF) Special Meeting</p> | <p>15th April 2005</p> | <p>Newsletter to every household, public exhibitions, Preferred Options document published, representations received during 6-week period from 1st October to 12th November 2004.</p> | <p>Contact Keith Miles, Planning Policy Manager, 01954 713181 for further information. The 6-week period for making representations closed on 12th November 2004.</p> | <p>Report and Draft Core Strategy and Rural Centres DPD</p> |
| <p>LDF - Northstowe (Decision on the detail of the policies and proposals for the DPD)</p> <p>LDF = Local Development Framework AAP = Area Action Plan DPD = Development Plan Document</p> | <p>Council - Local Development Framework (LDF) Special Meeting</p> <p>(reserve meeting if business not concluded on 23rd March 2005)</p> | <p>26th April 2005</p> | <p>Newsletter to every household, public exhibitions, Preferred Options document published, representations received during 6-week period from 1st October to 12th November 2004.</p> | <p>Contact Keith Miles, Planning Policy Manager, 01954 713181 for further information. The 6-week period for making representations closed on 12th November 2004.</p> | <p>Report and Draft Core Strategy and Rural Centres DPD</p> |

| Issue/Key Decision | Decision Maker | Timetable | Consultations | How to Make Representations | Documents submitted to the Decision Maker |
|---|--|----------------------|---|---|--|
| <p>LDF - Decision on all outstanding issues on the detail of the policies and proposals for all DPD's</p> <p>LDF = Local Development Framework AAP = Area Action Plan DPD = Development Plan Document</p> | <p>Council - Local Development Framework (LDF) Special Meeting</p> | <p>9th May 2005</p> | <p>Newsletter to every household, public exhibitions, Preferred Options document published, representations received during 6-week period from 1st October to 12th November 2004.</p> | <p>Contact Keith Miles, Planning Policy Manager, 01954 713181 for further information. The 6-week period for making representations closed on 12th November 2004.</p> | <p>Report and Draft Core Strategy and Rural Centres DPD</p> |
| <p>Performance Monitoring Report</p> | <p>Cabinet</p> | <p>12th May 2005</p> | | <p>Contact Paul Swift, Policy and Performance Review Manager, 01954 713017</p> | <p>Performance Monitoring Report</p> |
| <p>Contract of works to redundant Church of St Denis, East Hatley</p> | <p>Cabinet</p> | <p>12th May 2005</p> | <ul style="list-style-type: none"> • Conservation Advisory Group • English Heritage schedule of works | <p>Contact Nick Grimshaw, Conservation Manager, 01954 713180</p> | <p>Report with full schedule of works and associated costs</p> |
| <p>Workforce Plan</p> | <p>Cabinet</p> | <p>12th May 2005</p> | | <p>Contact Deborah Pearson, Human Resources Manager, 01954 713285</p> | <p>Workforce Plan</p> |

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|---|--|---------------------------------|---|---|--|
| Use of Balances and Reserves Unused over 2 Years | Cabinet Council | 12th May 2005 26th May 2005 | | Contact Peter Harris, Principal Accountant (General Fund and Costing), 01954 713073 | Report with Recommendations |
| <p>LDF - Reserve meeting for decision on all outstanding issues on the detail of the policies and proposals for all DPD's</p> <p>LDF = Local Development Framework AAP = Area Action Plan DPD = Development Plan Document</p> | <p>Council - Local Development Framework (LDF) Special Meeting</p> <p>(reserve meeting if business not concluded on 9th May 2005)</p> | 20th May 2005 | <p>Newsletter to every household, public exhibitions, Preferred Options document published, representations received during 6-week period from 1st October to 12th November 2004.</p> | <p>Contact Keith Miles, Planning Policy Manager, 01954 713181 for further information. The 6-week period for making representations closed on 12th November 2004.</p> | Report and Draft Core Strategy and Rural Centres DPD |
| Housing Stock Options Appraisal | Cabinet Council | 9th June 2005 23rd June 2005 | <ul style="list-style-type: none"> Initial tenant road shows September 2004 Working Group with tenant representatives | <p>Contact Steve Hampson, Housing and Environmental Services Director, 01954 713021</p> | <p>Housing Options Appraisal Project Framework</p> <p>Office of the Deputy Prime Minister (ODPM) Guidance for Local Authorities undertaking Options Appraisals</p> |

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|---|--------------------|----------------------------------|--|---|--|
| Winding up of Broadband Project | Cabinet | 9th June 2005 | | Contact Steve Rayment, Assistant Director of Finance and Resources (ICT), 01954 713010 | Report on Broadband Project |
| Medium Term Financial Strategy - Review | Cabinet Council | 14th July 2005 28th July 2005 | | Contact Greg Harlock, Finance and Resources Director or Paul Swift, Policy & Performance Review Manager, 01954 713017 | Medium Term Financial Strategy Review Report |
| Best Value Review of Waste Management and Street Cleaning | Cabinet | 14th July 2005 | <ul style="list-style-type: none"> • Management Team • Waste Management Advisory Group • Scrutiny and Overview Committee in June 2005 | Contact Ian Salter, Performance Improvement Officer, 01954 713018 | Best Value Review Report |
| Approval of Statement of Accounts 2004-05 | Council | 28th July 2005 | | Contact Adrian Burns, Chief Accountant, 01954 713072 | Statement of Accounts 2004-05 |